

RESOLUTION NO. 16-251

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING CHANGE ORDER #3 TO THE MASTER SERVICES AGREEMENT FOR BUS APRON DESIGN BETWEEN THE CITY AND SRS ENGINEERING, INC. IN THE AMOUNT OF \$30,056.00 FOR ADDITIONAL PLANS PROCESSING AND PERMITTING SERVICES FOR BUS APRON PROJECT NO. TS 1102 (LOWER KEYS); AUTHORIZING AN AMENDMENT TO PO #78741, AND RELATED BUDGET AMENDMENTS; AUTHORIZING ANY NECESSARY GRANT ADJUSTMENTS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in Resolution 14-121, the City Commission selected SRS Engineering, Inc. in response to RFQ 14-001 Bus Apron Design for the Lower Florida Keys Bus Routes (Project #TS1102); and

WHEREAS, in Resolution 15-008, the City Commission awarded a Master Services Agreement; and

WHEREAS, in Resolution 15-264, the City Commission approved Change Order #2, to allow certain amendments to preliminary approved designs, due to Florida Department of Transportation (FDOT) and Federal Transit Authority (FTA) requirements regarding ADA accessibility; and

WHEREAS, the cost of the proposed Change Order #3 exceeds 5% of original contract cost, and pursuant to Section 2-845 of the Code of Ordinances, requires approval by the City Commission;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: Change Order #3 to Project TS1102-Bus Aprons (Lower Keys) is hereby approved in the amount of \$30,056.00, PURSUANT TO Section 2-845 of the Code of Ordinances.

Section 2: That necessary amendments to PO#78741 are authorized.

Section 3: That any necessary budget amendment is authorized.

Section 4: That necessary grant adjustments are authorized.



Section 5: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 7th day of September, 2016.

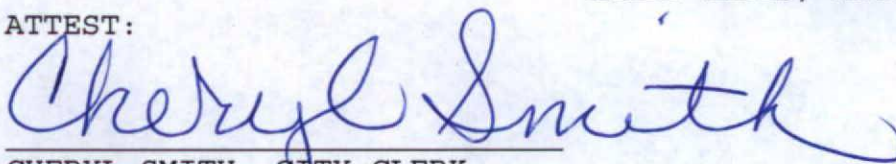
Authenticated by the presiding officer and Clerk of the Commission on September 8, 2016.

Filed with the Clerk September 8, 2016.

Mayor Craig Cates	<u>Yes</u>
Vice Mayor Clayton Lopez	<u>Absent</u>
Commissioner Sam Kaufman	<u>Yes</u>
Commissioner Richard Payne	<u>Yes</u>
Commissioner Margaret Romero	<u>Yes</u>
Commissioner Billy Wardlow	<u>Yes</u>
Commissioner Jimmy Weekley	<u>Yes</u>

  
CRAIG CATES, MAYOR

ATTEST:

  
CHERYL SMITH, CITY CLERK





THE CITY OF KEY  
WEST

3140 Flagler Ave, Key West, FL 33040 (305)

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**TO:** Jim Scholl, City Manager

**FROM:** James Bouquet, P.E. Director of Engineering

**CC:** Greg Veliz, Assistant City Manager  
Norman Whitaker, Director of Transit System

**DATE:** August 02, 2016

**SUBJECT:** Approving Change Order # 3 in the amount of \$ 30,056.00 from SRS Engineering, Inc. to P.O. 78741 for Additional Plans Processing and Permitting Services of the Project TS1102 Bus Aprons (Lower Keys)

**ACTION STATEMENT:**

Authorize the City Manager to execute SRS Engineering, Inc. July 29, 2016 *Master Agreement Additional Plans Processing and Permitting* proposal and issue a Change Order #3 to PO 78741 in the amount of \$ 30,056.

**BACKGROUND:**

The City of Key West advertised an RFQ 14-001 for selection of a design firm for the Bus Aprons (Lower Keys) project and through Resolution No. 14-121 selected SRS Engineering Inc. (SRS) for design and construction inspection services. Resolution No. 15-008 awarded SRS a Master Agreement in the amount of \$ 165,000.00 to design and provide construction inspection services of 20 bus aprons from Key West to Marathon.

City Manager Memorandum dated August 10, 2015 authorized Change Order No. 1 in the amount of \$ 8,230.00 for SRS to survey and design 4 alternate bus apron locations as directed by FDOT.

Resolution 15-264 dated September 2, 2015 authorized Change Order No. 2 in the amount of \$ 8,402.00 for enhanced American with Disabilities Act (ADA) accessibility design into 14 bus apron locations.

EX-101793 SUMM-424



The design Plans Processing and Permitting phase, which began in November 2015, included 56 person-hours and associated fee funds of \$ 6,644.00 for Agency design review comments; however, conflicts between Agencies and resulting SRS efforts to resolve these conflicts required multiple design submittals and multiple meetings with Agencies and City Staff for obtaining approvals. To date the City of Marathon, FDOT, South Florida Water Management (SFWMD), and the Florida Department of Environmental Protection (FDEP) have provided permitting approvals. A timeline of design permitting milestones dates and accomplishments are identified on the attached SRS July 29, 2016 Additional Services Proposal.

Article 2. Compensation of the Master Agreement for Professional Service of this Project provide; *"C. consultant is not obligated to incur costs beyond the indicated budgets, as may be adjusted and D. when any budget has been increased, consultant's excess costs expended prior to such increase, shall be allowable to the same extent as if such cost had been incurred after the approved increase"*. In accordance with this agreement, additional professional services were required above and beyond original anticipated service levels in the Master Agreement Plans Processing and Permitting Design Phase in an amount equal to \$ 26,944.00 for regulatory agencies (City of Marathon, FDOT, SFWMD, and FDEP) permits and approvals.

In anticipation of the FDOT Construction Agreement effective period possibly expiring before this project's preconstruction meeting, SRS has estimated fees of \$ 3,112.00 for assembling and submitting an additional FDOT permit application. If an additional application were unnecessary, SRS would not invoice this \$ 3,112.00 amount.

The requested Change Order No. 3 amount is a combination of \$ 26,944.00 for Additional Plans Processing and Permitting fees plus the \$ 3,112.00 anticipated additional permitting fees for a total amount of \$ 30,056.00.

The approval of Change Order No. 3 in the amount of \$ 30,056.00 per City Code Section 2-845 Change Orders requires City Commission action as this amount exceeds five cumulative percent of the contract price and would result in a cumulative total of change orders for this project equaling 28% of the original Master Agreement amount.

#### **PURPOSE AND JUSTIFICATION:**

The City obtaining regulatory permits are requirements of Florida statutes and the Federal Transit Administration, the funding source.

#### **FINANCIAL IMPACT:**

Approving this \$ 30,056.00 change order amount to Purchase Order No. 78741 will not require additional City, FDOT, or FTA funds, but would reduce available project construction funding to \$ 788,063.00 under project account 4114404 5446500 TS1102. Federal Transit Administration wholly funds this project through a \$ 1,000,000.00 grant number FL-04-0132-00 with no City match requirements.

#### **RECOMMENDATION:**

Staff recommends authorizing the City Manager approve SRS Engineering, Inc. July 29, 2016 *Master Agreement Additional Plans Processing and Permitting* proposal and issue Change Order #3 to PO 78741 in the amount of \$ 30,056.00.



July 29, 2016

Mr. Devon Steckly  
Project Manager  
City of Key West  
Engineering Services  
3140 Flagler Avenue  
Key West, FL 33040

**Re: Project TS1102-Bus Aprons (Lower Keys)  
Master Agreement Additional Services – Plans Processing and Permitting**

Dear Mr. Steckly,

We appreciate this opportunity to prepare this Notice of Intent to provide additional services for the referenced project in accordance with our professional services contract. These extra services consist of additional engineering design and plans processing and permitting services that were required due to extensive regulatory agencies requirements above and beyond original anticipated service level. During this period, SRS made multiple revisions to design drawings and multiple submittals to the regulatory agencies. Plans were first submitted for permit review 10 November 2015 and final approvals were obtained in July 2016. Municipal and regulatory agency permits or approvals have been obtained from City of Marathon, FDOT, SFWMD, and FDEP. The following is a summary of Key Milestones during the design revisions and permitting process.

**11/17/2015** - SRS submitted 100% design to Carlos Solis City of Marathon for approval

**12/01/2015** - SRS received Carlos Solis (City of Marathon Engineer) approval

**12/03/2015** - SRS submitted 100% design to FDOT (Marathon)

**12/21/2015** - SRS received 1<sup>st</sup> round of FDOT reviewer comments

**12/29/2015** – SRS received additional 1<sup>st</sup> round comments from FDOT Reviewers

**3/4/2016** - SRS revise design and submitted the 100% FDOT recommended design for review (FDEP)

**3/4/2016** - SRS submitted 100% FDOT recommended design to SFWMD for review

**3/7/2016** - SRS received 1<sup>st</sup> round of FDEP reviewer comments

**3/9/2016** - SRS received additional 1<sup>st</sup> round comments from FDEP reviewer

**3/21/2016** - SRS received 2<sup>nd</sup> round of FDOT reviewer comments



**3/22/2016** - SRS received clearance from FDOT as to completion of FDOT reviewer comments

**3/31/2016** - SRS met with SFWMD per their request to discuss and submit the 100% Design Plan Submittal

**4/11/2016** - SRS revised design and submitted comments response to the FDEP 1<sup>st</sup> round of comments and negotiate FDEP approval.

**4/11/2016** - SRS received 2<sup>nd</sup> round of comments from FDEP reviewer

**4/25/2016** – SRS revised design and submitted (4 sets of design and city manager authorized construction agreement) hard copies to FDOT for processing and signing of Construction Agreement

**5/2/2016** - SRS submitted the SFWMD "Request for Verification of an Exemption" Application along with application fee payment.

**5/13/2016** - SRS was notified by FDOT representative (Permit Coordinator) that the 100% Design Plans were not accepted at the FDOT District VI office in Miami.

**5/20/2016**- Permit package was sent from the Marathon FDOT office to the City of Key West and marked as VOID.

**6/8/2016**- SRS revised design and submitted comments response to the 2<sup>nd</sup> round of FDEP comments

**6/13/2016**- Conference call with SRS, City of Key West Engineering and FDEP to discuss final comments.

**6/15/2016**- SRS **received FDEP Approval Letter.**

**6/21/2016**- Conference call with SRS, City of Key West Engineering and FDOT Project Manager to discuss submittal of Design to FDOT District VI

**6/30/2016**- SRS **received the SFWMD Exemption Approval letter**

**6/30/2016**- SRS resubmits Design to FDOT for processing permit application.

**7/21/2016**- SRS **received approved FDOT Permit 2016-C-692-1.**

- These additional services were provided between March and July of 2016.
- Total additional time staff engaged during this period:  
(72 hrs x Sr.Mgr (\$138/hr) + 116 hrs x Sr.Eng (\$108/hr) + 64 hrs x CAD (\$70/hr) = \$26,944.00)





**Additionally**, since the FDOT construction agreement must be renewed in 6 months without activity and it is possible that the pre-construction meeting for the project will not take place within the next 6 months due to the time that it will take the FTA to review 100% Design Plans, advertising bid and the City Commission for awarding construction contract, the FDOT permit will expire and SRS will be required to resubmit a permit application to FDOT for re-issuance of the permit. The following is our additional services requested to re-process the plans if required.

- Total additional time staff was engaged to reprocess FDOT permit:  
 $(8 \text{ hrs} \times \text{Sr.Mgr } (\$138/\text{hr}) + 16 \text{ hrs} \times \text{Sr.Eng } (\$108/\text{hr}) + 4 \text{ hrs} \times \text{CAD } (\$70/\text{hr}) = \$3,112.00$

### **Compensation**

Our Engineering Fees for the above described Additional Services would be per Article 2 compensation hourly schedule of the Master Services Agreement, in the amount of  $(\$26,944.00 + \$3,112.00) = \$30,056.00$

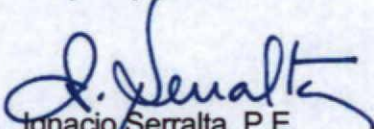
### **Acceptance of Proposal**

We would expect to commence our services promptly after receipt of your acceptance of this proposal.

This Proposal for Additional Services and our previously executed Master Services Agreement represents the entire understanding between City of Key West and SRS Engineering, Inc. in respect to the Project and may only be modified in writing when signed by both of us.

If the foregoing is agreeable to you, please execute the original of this Agreement where indicated below and return to our office.

Very truly yours,

  
Ignacio Serralta, P.E.  
President

City of Key West

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Jim Scholl  
City Manager





RESOLUTION NO. 14-121

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, RANKING THE RESPONDENTS TO CITY OF KEY WEST - REQUEST FOR QUALIFICATIONS (RFQ) 14-001 - DESIGN OF BUS APRONS - LOWER FLORIDA KEYS; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT in SUBSTANTIAL COMPLIANCE WITH THE RFQ WITH THE HIGHEST RANKED FIRM; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City received two responses to RFQ 14-001 for Design of Bus Aprons - for the Lower Florida Keys bus routes; and

WHEREAS, an evaluation committee, consisting of City staff, considered the proposals and heard comments at a public session on March 17, 2014, and recommended that SRS Engineering, Inc. should be the first-ranked consultant; and

WHEREAS, the City Commission desires to rank the two firms in order of qualifications for the negotiation of a contract for subsequent City Commission consideration.



NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the top ranked firms as determined in order by the Commission are:

1. SRS Engineering, Inc.
2. Calvin Giordano & Associates, Inc.

Section 2: That City staff is authorized to negotiate a contract starting with the highest ranked firm, and each firm thereafter if necessary, until an acceptable agreement is reached. The City Manager is authorized to execute a contract, upon advice and consent of the City Attorney, in substantial conformance with the RFQ documents.

Section 3: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission. Passed and adopted by the City Commission at a meeting held this 6th day of May, 2014.



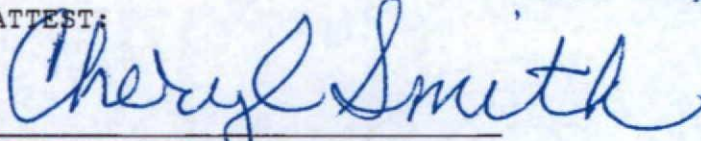
Authenticated by the Presiding Officer and Clerk of the  
Commission on 7th day of May, 2014.

Filed with the Clerk on May 7, 2014.

Mayor Craig Cates	<u>Yes</u>
Vice Mayor Mark Rossi	<u>Yes</u>
Commissioner Teri Johnston	<u>Yes</u>
Commissioner Clayton Lopez	<u>Yes</u>
Commissioner Billy Wardlow	<u>Yes</u>
Commissioner Jimmy Weekley	<u>Yes</u>
Commissioner Tony Yaniz	<u>Yes</u>

  
CRAIG CATES, MAYOR

ATTEST:

  
CHERYL SMITH, CITY CLERK



RESOLUTION NO. 15-008

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING THE ATTACHED MASTER AGREEMENT BETWEEN THE CITY AND SRS ENGINEERING INC. FOR FURNISHING DESIGN AND CONSTRUCTION ENGINEERING/INSPECTION SERVICES OF 20 BUS APRONS THROUGHOUT THE LOWER KEYS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Key West City Commission Resolution 14-121 authorized the City Manager to negotiate a contract with the top ranked firm in response to Request for Qualifications RFQ 14-001.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the attached Agreement between the City and SRS Engineering, Inc. is hereby approved in an amount not to exceed One Hundred Sixty-Five Thousand Dollars and No Cents (\$165,000.00).

Section 2: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 6th day of January, 2015.



Authenticated by the presiding office and Clerk of the

Commission on 7th day of January, 2015.

Filed with the Clerk January 7, 2015

Mayor Craig Cates	<u>Yes</u>
Vice Mayor Mark Rossi	<u>Yes</u>
Commissioner Teri Johnston	<u>Yes</u>
Commissioner Clayton Lopez	<u>Yes</u>
Commissioner Billy Wardlow	<u>Yes</u>
Commissioner Jimmy Weekley	<u>Yes</u>
Commissioner Tony Yaniz	<u>Yes</u>

ATTEST:

Cheryl Smith  
CHERYL SMITH, CITY CLERK

Craig Cates  
CRAIG CATES, MAYOR





THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

**To:** Jim Scholl, City Manager

**From:** Devon Steckly, Senior Project Manager

**Cc:** Greg Veliz, Assistant City Manager  
Sarah Spurlock, Assistant City Manager  
James Bouquet P.E., Engineering Director  
Norman Whitaker, Transit System Director  
Mark Finigan, Finance Director

**Date:** August 7, 2015

**Reference:** TS1102 Bus Aprons (Lower Keys)  
Change Order No. 1 to SRS Engineering Inc. PO No. 78741

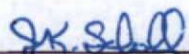
City Code Section 2-845 Change Orders – Upon the award of any contract for the construction of any public service building or capital improvement project, the city manager shall have the authority to approve change orders without prior city commission action in an amount not to exceed five cumulative percent of the contract price or \$25,000.00, whichever is less.

Resolution 15-008 approves a Master Service Agreement with SRS Engineering Inc. (SRS) for providing design and CEI services of 20 Bus Aprons along US1 between Key West and Marathon.

Engineering Services recommends that the City of Key West issue SRS a change order for the survey and design of 4 alternate bus locations. Due to FDOT currently constructing 2 bus aprons and objecting to 2 locations, of which all 4 locations were previously reviewed and approved by all stakeholders and SRS performed preliminary surveying and design. The additional fees for SRS providing surveying and design of these 4 alternate locations is \$ 8,230.00. This amount is 5% of the original Agreement/Purchase Order number 78741's \$ 165,000 value.

An adequate funding level exists in Transit System Fund account #411-4404-544.65-00 / Project Code TS1102 for funding this change order value. Upon approval, a change order to purchase order 78741 would be issued to SRS for \$ 8,230.00.

Enclosures: SRS Additional Services Proposal, AMEC Survey Proposal, CKW July 1, 2015 Letter, CKW July 24, 2015 Letter, Resolution 15-008, and PO 78741

  
Approved by Jim Scholl, City Manager

10 Aug 2015  
Date

*Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.*



August 7, 2015

Mr. Devon Steckly  
Senior Project Manager  
City of Key West  
Engineering Services  
3126 Flagler Avenue  
Key West, FL 33040

**Re: Project TS1102-Bus Aprons (Lower Keys)  
Additional Services – New Locations**

Dear Mr. Steckly,

We appreciate this opportunity to prepare this Notice of Intent to provide additional services for the referenced project in accordance with our professional services contract. The added scope of work, consists of additional engineering design and surveying services required due to changes in selection of new bus apron sites as indicated in letters dated July 1, 2015 and July 24, 2015 which revised Appendix 1 amending the Master Services Agreement for the four previously selected KWDOT bus apron site locations. Please see attached Letters dated July, 1 2015, and July 24, 2015 for additional information.

Our **Additional Services** will consist of:

**Additional Engineering Services:**

- Conducting site visits to 4 new bus apron locations to observe existing conditions.  
(1hr Sr.Mgr (\$138/hr) + 1hr Sr.Eng (\$108/hr) = \$246.00)
- Attending additional meeting with FDOT associated with new locations.  
(1hr Sr.Mgr (\$138/hr) = \$138.00)
- Coordination with Surveyor.  
(1hr Sr.Mgr (\$138/hr) + 1hr CAD (\$70/hr) = \$208.00)
- Coordination with Mote Marine Lab for location of bus stop.  
(1hr Sr.Mgr (\$138/hr) = \$138.00)

**Additional Surveying Services:**

Preparation of topographical survey for the following four alternate sites:

- Ramrod Key- FKA MM27 - Reference ID NB 25
- Middle Torch Key Opposite SR4A - Reference ID NB 27
- Big Coppitt Key-FKAA Plant MM10 - Reference ID NB 13
- Summerland Key-Mote Marine Lab - Reference ID NB23
- Provide additional topographical survey for the Lobstertail Rd and SR5 site. We are proposing to shift the bus apron farther south and will need a survey for that portion

Please see attached fee proposal from AMEC for additional information.



### Schedule

AMEC shall commence surveying within 5 days for notice to begin and shall complete the all sites within 15 days thereafter. Completed survey sites shall be provided to SRS as they are complete and SRS will begin designing as we received them. We expect to have all remaining 5 sites completed within 5 days of receiving the last site or a total of 25 days after NTP.

### Compensation

Our Engineering Fees for the above described Additional Services will be a lump sum amounts as indicated below. Payment will be based on monthly invoicing as a percentage of completion of work as follows:

Additional Engineering Design Services.....	\$ 730.00
Additional Surveying Services .....	\$ 7,500.00
Total (Additional Services).....	\$ 8,230.00

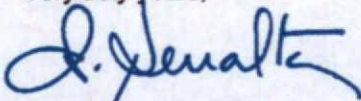
### Acceptance of Proposal

We would expect to commence our services promptly after receipt of your acceptance of this proposal.

This Proposal for Additional Services and our previously executed Contract Agreement represents the entire understanding between City of Key West and SRS Engineering, Inc. in respect to the Project and may only be modified in writing when signed by both of us.

If the foregoing is agreeable to you, please execute the original of this Agreement where indicated below and return to our office.

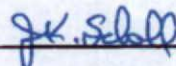
Very truly yours,

  
Ignacio Serralta, P.E.  
President

I have read the foregoing Letter of Agreement and agree to all terms and conditions stated therein.

Accepted this 10<sup>TH</sup> day of AUGUST, 2015

City of Key West

By:   
Title: CITY MANAGER

Enclosure

KW Aprons.Add Serv New Sites.Con.docx







31 July 2015

Michael D. Gonzalez, P.E.  
SRS Corporation  
5001 SW 74th Court, Suite 201  
Miami, Florida 33155  
Office # 305-662-8887  
Email: [michael@srs-corp.com](mailto:michael@srs-corp.com)

**Subject: City of Key West Bus Aprons**

Mr. Gonzalez,

As requested, please consider this document as our proposal to provide professional surveying and mapping services related to the above referenced project. Please find below and on the following pages our understanding of the project surveying needs, proposed scope of services, schedule to complete the work and estimated fee to provide the described services and products.

#### **Project Understanding**

Amec Foster Wheeler (AMEC FW) has assisted SRS in the completion of this project with the preparation of topographic surveys for selected bus apron locations. It is our understanding that now there are four (4) alternative sites that require survey. These sites are identified on Attachment A 1-4 as:

- Ramrod Key- FKA MM27- Reference ID NB 25
- Middle Torch Key Opposite SR4A (Actually on Little Torch key)- Reference ID NB 2
- Big Coppitt Key-FKA Plant MM10-Reference ID NB 13
- Summerland Key-Mote Marine Lab- Reference ID NB23

Per Attachment B we also understand that there is a need for additional survey at a site that we had already surveyed; Lobstertail Rd. and SR5. It has been proposed to shift the bus apron farther south and as a result topographic survey will be needed for that portion of roadway.

#### **Proposed Scope of Services**

As we have done at the other bus stop sites we will perform a topographic survey to include all information as requested previously for each site including establishing survey control points relative to NAD83/2011 and NAVD88, location of above ground improvements and above ground evidence of utilities, existing bus stops, detailed survey of at least a 20 foot area outside the bus stop location, centerline elevations, location of apparent existing R/W lines, and grade breaks along the roadway shoulder. Also, as necessary, we will locate the areas adjacent to the individual work sites that may be environmentally sensitive based on existing vegetation or flagging provided by others.



Continued...

Deliverable products will include an AutoCAD format digital file of each work site and composite Surveyor's Report for the work performed.

All services and products will be performed and compiled in accordance with Florida Administrative Code Rule Chapter 5J-17, Standards of Practice, pursuant to Chapter 472, Florida Statutes.

#### **Schedule**

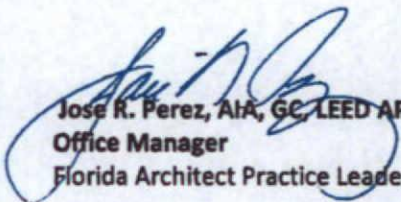
We are currently in a position to commence work in 5 days from receiving a written Notice to Proceed . We will provide individual site surveys as they are completed with the final products to be delivered in 15 days after commencing the work.

#### **Estimated Fees**

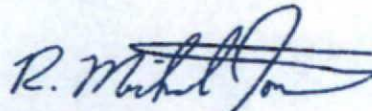
Our estimated lump sum fee to provide the above described services and products is \$7,500.00

We appreciate the opportunity to provide our services to SRS for this challenging project. If you have any questions or require additional information, please contact us at your earliest convenience.

Sincerely,  
**Amec Foster Wheeler Environment & Infrastructure, Inc.**



**Jose R. Perez, AIA, GC, LEED AP**  
Office Manager  
Florida Architect Practice Leader/General Contractor



**Michael Jones, PLS**  
AMEC FW Project Surveyor





THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

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July 1, 2015

Mr. Ignacio Serralta, President  
SRS Engineering, Inc.  
5001 SW 74<sup>th</sup> Court  
Suite 201  
Miami, FL 33155

Re: Alternate Bus Apron Locations Selection to  
Appendix 1 of the Master Services Agreement

Please find the enclosure titled Appendix 1 (Revised July 1, 2015) amending the Master Services Agreement for two previously selected KWDOT bus apron site locations. As indicated in Appendix 1, KWDOT requests removing site locations 3a and 18a and designing/constructing new bus aprons at site locations indicated as 3b and 18b. This site location revision due to an upcoming FDOT US1 resurfacing project constructing bus aprons on Sunshine Key and referenced in the enclosed Bolton, Perez, and Associates June 29 email and related attachment.

Since the City of Key West realizes SRS Engineering incurred expenses performing site locations 3a and 18a constructability reviews and surveying, please provide a fee schedule itemizing services at these two site locations for the City amending the Master Services Agreement value through providing SRS a change order.

Sincerely,

A handwritten signature in black ink, appearing to read "Devon Steckly".

Devon Steckly  
Senior Project Manager  
City of Key West

Encl: Appendix 1  
June 29 and 30 Email with BPA Attachment

cc: CKW - N. Whitaker, Transit Dir.  
CKW - C. Haia, Transit Proj. Mgr.  
CKW - R. Hernandez, Transit Supervisor  
CKW - J. Bouquet, Engrg Dir.  
SRS - M. Gonzalez  
FDOT - P. Ivey  
BPA - F. Amado-Mateus  
TS1102 File



KWDOT Selection	NORTH bound	Reference ID	GPS Coordinates	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
	Rockland Key - Opposite Calle Uno	NB # 11	N24° 35.391 / W081° 40.372	1	OK
	Big Coppitt Key - FCAA Plant MM10	NB # 13	N24° 35.803 / W081° 39.440	1	There is already a transit stop just a short distance away at NM 10. Apron should not conflict with FCAA driveway.
	Big Coppitt Key - Gelger Rd. after Circle K	NB # 14	N24° 35.947 / W081° 39.128	1	The shoulder area is already paved
1	Sugarloaf Key (Upper) -- Opposite Mangrove Mama's	NB # 19	N24° 39.595 / W081° 31.337	1	Definitely needed; existing shelter
	Cudjoe Key - Sheriff Sub Station	NB # 20	N24° 39.877 / W081° 30.330	1	Turn lane already in place into Drost Drive
2	Cudjoe Key - Opposite Coco's Cantina	NB # 21	N24° 39.974 / W081° 29.827	1	Please be careful of multiple driveways in the area, possible conflicts
Removed 03/04/15	Summerland Key - Before Dion's	NB # 24	N24° 39.672 / W081° 6.618	1	There is an in-progress FDOT project at this location - Please coordinate with Nick Everson @ RS&H
3b	Ramrod Key - FCAA MM27	NB # 25	N24° 39.666 / W081° 24.684	1	Apron should not conflict with FCAA driveway
4	Ramrod Key - Past Looe Key Tiki Bar	NB # 26	N24° 39.741 / W081° 24.344	1	OK
18b	Middle Torch Key - Opposite SR4A	NB # 27	N24° 39.921 / W081° 23.505	1	Newly constructed shoulder
	Little Torch Key - Dolphin Marina (Shelter)	NB # 28	N24° 39.973 / W081° 23.261	1	Bus bay already installed as part of recently completed project. No further improvements needed
8a	Big Pine Key - Lobsterall Rd	NB # 29	N24° 40.185 / W081° 21.959	1	OK
5	Big Pine Key - NAPA (Shelter)	NB # 30	N24° 40.174 / W081° 21.483	1	OK, however very little room to construct without conflicting with radius of existing driveway and existing signage
6	Big Pine Key - Industrial Rd. (Shelter)	NB # 31	N24° 40.167 / W081° 20.886	1	Desperately needed but placement should not conflict w/Industrial Road
Removed 07/01/15	Sunshine Key - Campground Across Entrance	NB # 33	N24° 40.295 / W081° 14.813	1	OK
	Marathon - 11th St. (Shelter)	NB # 34	N24° 42.481 / W081° 06.753	1	Ongoing FDOT construction project at this site - coordinate with Viles Craft or Nick Everson @ RS&H
	Marathon - @ Home Depot	NB # 37	N24° 42.818 / W081° 05.098	1	Curb & Gutter and there is already an existing turn lane; apron not needed
	Marathon - After MM50 Kmart / Publix-US #1	NB # 38	N24° 42.887 / W081° 04.449	1	Curb & Gutter and there is already an existing turn lane; apron not needed
	Marathon - 92nd St. (Across Airport)	NB # 41	N24° 43.503 / W081° 02.945	1	Curb & Gutter; delete from list
	Marathon - 106th (Across Subway) (Shelter)	NB # 42	N24° 43.783 / W081° 02.260	1	Curb & Gutter; delete from list
				20	

	NORTH bound	Reference ID	GPS Coordinates	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
7	Big Coppitt Key - Opposite Bobalua	NB # 12	N24° 35.682 / W081° 39.704	2 - 1	OK
	Cudjoe Key - Evie's (Shelter)	NB # 22	N24° 39.791 / W081° 28.676	2 - 1	OK
	Summerland Key - Mote Marine Lab	NB # 23	N24° 39.710 / W081° 27.234	2 - 1	Ongoing FDOT construction project at this location
	Priority rated 2 - but a close 1 - dependent on adequate funding			3	

	NORTH bound	Reference ID	GPS Coordinates	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
	Stock Island - Hurricane Hole Marina	NB # 7	N24° 34.281 / W081° 44.801	2	Upcoming bike path project at this site
Removed 03/23/15	Stock Island - US1 & 3 <sup>rd</sup>	NB # 8	N24° 34.447 / W081° 44.302	2	Desperately needed; upcoming FDOT project in 2015
	Rockland Key - Opposite Video Store	NB # 10	N24° 35.368 / W081° 40.822	2	Desperately needed; upcoming FDOT project in 2015
	Bahia Honda - Past Park Entrance	NB # 32	N24° 39.625 / W081° 16.390	2	This is already on a merge lane
	Marathon - 70th St. (Seagrape Apts.)	NB # 40	N24° 43.170 / W081° 03.805	2	Within a curb & gutter section; delete from apron list
	Priority rating 2 - dependent on adequate funding			5	

		Reference ID	GPS Coordinates	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
	Unknown at this time				
	Saddlebunch - Blue Water RV (Shelter)	NB # 15	N24° 37.463 / W081° 36.036		OK
9	Bay Point - Baby's Coffee (Shelter)	NB # 16	N24° 37.728 / W081° 35.600		OK
				5	



KWDOT Selection	SOUTH bound	Reference ID	GPS Coordinate	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
	Marathon - 109th Street (Walgreens)	SB # 1	N24° 43.778 / W081° 02.258	1	This roadway was milled & resurfaced 2 years ago and a larger concrete pad installed at 109th Street. This is a curb & gutter section.
	Marathon - 92nd Street (S. East end of Airport)	SB # 2	N24° 43.493 / W081° 03.020	1	I believe the bus goes into the airport terminal drive to pick up & discharge passengers; is there a proposal to install a bus bay on US-1?
Removed 03/04/15	Marathon - 52nd Street (added 08/19/14 per RH)	New	Unknown		
	Marathon - MM 50 (Across Walgreens / Kmart)	SB # 5	N24° 43.000 / W081° 04.500	1	The Monroe County Sheriff's Office has recently approached us about re-locating the bus stop to in front of Crane Point Hammock (Museum)
11	Marathon - FHP Station @ Elementary School	SB # 7	N24° 42.702 / W081° 05.588	1	Please coordinate with Hong Benites, P.E. @ D6 FDOT as we have an upcoming project in this area. This is currently a "very problematic" site.
	Marathon - Government Center (EOC / FDEP)	SB # 8	N24° 42.672 / W081° 05.885	1	Same as above; this site is within Hong's project. During the most recent plans review meeting, we discussed the addition of a paved shoulder (bike lane) here.
	Marathon - Prior to Turn Key Marina	SB # 10	N24° 42.500 / W081° 06.682	1	This is within a current construction project. Project Manager is Vime Croft, P.E.
Removed 07/01/15	Sunshine Key - Campground Entrance	SB # 11	N24° 42.497 / W081° 06.720	1	No issues here
	Bahia Honda - Across Park Entrance	SB # 12	N24° 39.640 / W081° 16.388	1	No issues here except the existing shelter has not been maintained. The concrete pad has been undermined; needs immediate attention.
12	Big Pine Key - Dion's (shelter)	SB # 13	N24° 40.180 / W081° 20.903	1	No conflict anticipated at this location.
13	Big Pine Key - CVS (shelter) MM 30	SB # 14	N24° 40.188 / W081° 21.492	1	Desperately needed apron at this site!
	Big Pine Key - Medical Center (shelter)	SB # 15	N24° 40.199 / W081° 22.034	1	I need to field review this one...
	Little Torch Key - Barry Ave (prior to bridge)	SB # 16	N24° 39.992 / W081° 23.234	1	This is a very steep slope; is it really constructible? I need to field review.
	Middle Torch Key - SR4A	SB # 17	N24° 39.929 / W081° 23.509	1	Need to field review before finalizing comments
10a	Ramrod Key - Opposite Looe Key (Tiki Hut)	SB # 18	N24° 39.737 / W081° 24.400	1	Need to field review before finalizing comments
18a	Cudjoe Key - Trailer Pk / Coco's Cantina	SB # 23	N24° 39.988 / W081° 29.841	1	No conflicts anticipated at this location.
	Cudjoe Key - Across MCSO / Landscape Shop	SB # 24	N24° 39.932 / W081° 30.213	1	Need to field review before finalizing comments
14	Sugarloaf Key (Upper) - Mangrove Mama's	SB # 25	N24° 39.616 / W081° 31.320	1	Need to field review before finalizing comments
15	Baypoint - Opposite Baby's Coffee Shop	SB # 28	N24° 37.787 / W081° 35.529	1	Very small shoulder area, will this be adequate for your apron?
	Saddlebunch - Opposite Blue Water RV	SB # 29	N24° 37.478 / W081° 36.031	1	Need to field review before finalizing comments
	Big Coppitt Key - Circle K (Aquamarine Dr)	SB # 30	N24° 35.459 / W081° 39.128	1	Need to field review before finalizing comments
16	Big Coppitt Key - Across FCAA Pump Station	SB # 31	N24° 35.818 / W081° 39.430	1	Need to field review before finalizing comments
17	Big Coppitt Key - Bobalu's	SB # 32	N24° 35.703 / W081° 39.684	1	Need to field review before finalizing comments
	Rockland Key - Calle Uno (shelter)	SB # 33	N24° 35.466 / W081° 40.218	1	There is an upcoming FDOT project in this area (milling & resurfacing)
	Rockland Key - Video Store	SB # 34	N24° 35.384 / W081° 40.820	1	There is an upcoming FDOT project in this area (milling & resurfacing)
	Stock Island - FKCC (near Entrance)	SB # 37	N24° 34.892 / W081° 44.638	1	There is an upcoming FDOT project in this area (milling & resurfacing)
	Stock Island - Across Senior Home	SB # 38	N24° 34.482 / W081° 45.009	1	There is an upcoming FDOT project in this area (milling & resurfacing)
				26	
	SOUTH bound	Reference ID	GPS Coordinate	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
Removed 03/23/15	Marathon - USCG Station (shelter)	SB # 9	N24° 42.525 / W081° 06.367	2 - 1	Within an upcoming FDOT construction project (Hong Benites is the PM)
	Summerland - Across Dion's	SB # 20	N24° 39.683 / W081° 26.561	2 - 1	Within an in-progress FDOT construction project. Please contact Nick Ivenson, P.E. @ the Marathon Construction Office
	Summerland - Across Mote Marine	SB # 21	N24° 39.720 / W081° 27.214	2 - 1	Within an in-progress FDOT construction project. Please contact Nick Ivenson, P.E. @ the Marathon Construction Office
	Cudjoe Key - Prior to Cutthroat Road	SB # 22	N24° 39.803 / W081° 28.649	2 - 1	Very narrow shoulder. Is an apron constructible at this location?
	Priority rated 2 - but a close 1 - dependent on adequate funding			4	
	SOUTH bound	Reference ID	GPS Coordinate	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
	Marathon - 68th Street (Reef Club - Shelter)	SB # 3	N24° 43.142 / W081° 03.944	2	No turnout space available due to limited r/w & curb/pavement/shoulder
Removed 03/04/15	Marathon - 60th Street (Bank - Shelter)	SB # 4	N24° 43.052 / W081° 04.270	2	No conflicts anticipated
20a	Marathon - 42nd Street @ Hobbs County Park	SB # 6	N24° 42.812 / W081° 05.184	2	Curb & gutter section. How would the turnout be constructed in proximity to 41st Street?
	Ramrod Key - Prior to Coral Avenue	SB # 19	N24° 39.684 / W081° 24.644	2	Need to field review before finalizing comments
Removed 03/04/15	Sugarloaf Key - Crane Blvd (shelter)	SB # 26	N24° 39.475 / W081° 31.786	2	The existing shelter is in a very bad location; does not meet clear zone criteria. Consider re-location.
	Priority rating 2 - dependent on adequate funding			5	



**From:** Rogelio Hernandez  
**Sent:** Tuesday, June 30, 2015 4:21 PM  
**To:** Devon Steckly  
**Cc:** Norman Whitaker; Carolyn Haia  
**Subject:** RE: Upcoming FDOT resurfacing project - Proposed Improvements

Is our the two other alternative locations I selected.

**NORTHBOUND**

- Ramrod Key- FKA MM27- Reference ID NB 25
- Middle Torch Key Opposite SR4A- Reference ID 27

Per our conversation earlier, I will be emailing Patti tomorrow morning in hope to find out if and when they are planning to start construction in the Marathon area. I will keep everyone included.

Thanks,  
Rogelio

**From:** Devon Steckly  
**Sent:** Tuesday, June 30, 2015 7:09 AM  
**To:** Rogelio Hernandez  
**Subject:** RE: Upcoming FDOT resurfacing project - Proposed Improvements

Thanks Rogelio.  
Devon

---

**From:** Rogelio Hernandez  
**Sent:** Monday, June 29, 2015 4:44 PM  
**To:** Devon Steckly; [FAmado@BPAMiami.com](mailto:FAmado@BPAMiami.com); [ignacio@srs-corp.com](mailto:ignacio@srs-corp.com); Michael Gonzalez  
**Cc:** Gary Volenec; James Bouquet; Carolyn Haia; Norman Whitaker  
**Subject:** RE: Upcoming FDOT resurfacing project - Proposed Improvements

Devon,

I should have two alternative locations by end of day tomorrow. Thanks for the info.

Rogelio

---

**From:** Devon Steckly  
**Sent:** Monday, June 29, 2015 4:40 PM  
**To:** [FAmado@BPAMiami.com](mailto:FAmado@BPAMiami.com); Rogelio Hernandez; [ignacio@srs-corp.com](mailto:ignacio@srs-corp.com); Michael Gonzalez  
**Cc:** Gary Volenec; James Bouquet; Carolyn Haia; Norman Whitaker  
**Subject:** FW: Upcoming FDOT resurfacing project - Proposed Improvements

Fernando,

Thanks for sending details of this resurfacing project which includes FDOT constructing 2 bus aprons on Sunshine Key. I attached the City of Key West Transit Department's selection of proposed bus stop locations which also includes installing 2 bus stops at the same location. In order for the City constructing future bus stop locations which do not conflict with FDOT's program, the City should select two alternative sites.

My apology for giving you Gary's contact information earlier. Please disregard sending him any future emails.



Rogelio,

Please send me two new alternative apron locations for my forwarding to Ignacio and Michael.

Ignacio and Michael,

Please do not incur any additional efforts with designing bus stops at Sunshine Key location numbers 3a and 18a. FDOT Program attached.

Thanks,

Devon Steckly  
Senior Project Manager  
City of Key West  
305.809.3747



---

**From:** Fernando Amado Mateus  
**Sent:** Monday, June 29, 2015 2:47 PM  
**To:** 'dsteckly@cityofkeywest-fl.gov'  
**Cc:** 'gvolenec@cityofkeywest-fl.gov'  
**Subject:** Upcoming FDOT resurfacing project - Proposed Improvements

Devon,

As discussed on the phone, please find attached a sketch with the proposed improvements that the FDOT is planning to accomplish on this upcoming resurfacing project. If you have any question, concern (or have additional feedback) feel free to contact me at your convenience.

Thank you,

*Fernando Amado-Mateus, PE | Highway/Structures Engineer*



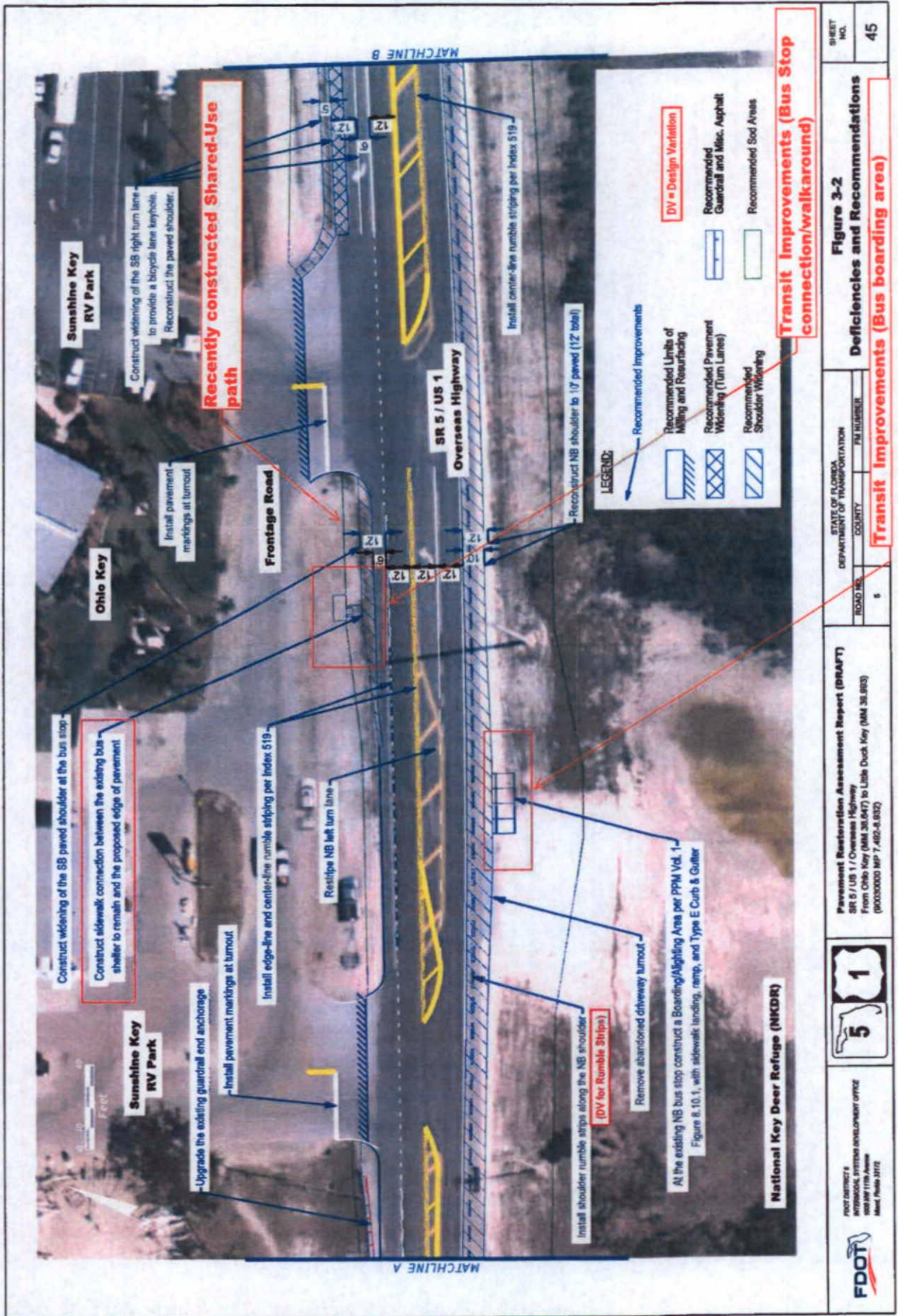
**Bolton Perez & Associates**  
Consulting Engineers

7205 Corporate Center Drive, Suite 201, Miami, Florida 33126

P. 305-392-3190 Ext. 313 | F. 305.392.3090 | e. [famado@bpamiami.com](mailto:famado@bpamiami.com) | web: [www.bpamiami.com](http://www.bpamiami.com)

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THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

July 24, 2015

Mr. Ignacio Serralta, President  
SRS Engineering, Inc.  
5001 SW 74<sup>th</sup> Court  
Suite 201  
Miami, FL 33155

Re: Alternate Bus Apron Locations Selection to  
Appendix 1 of the Master Services Agreement

Please find the enclosure titled Appendix 1 (Revised July 24, 2015) amending the Master Services Agreement for two previously selected KWDOT bus apron site locations. As indicated in Appendix 1, KWDOT requests removing site locations 4 and 11 and designing/constructing new bus aprons at site locations indicated as 4c and 11c. These site location revisions are due to FDOT comments on the attached July 16/17 emails and related attachments.

Since the City of Key West realizes SRS Engineering incurred expenses performing site locations 4 and 11 constructability reviews, surveying and conceptual designs, please provide a fee schedule itemizing services at these two site locations for the City amending the Master Services Agreement value through providing SRS a change order.

Sincerely,

A handwritten signature in black ink, appearing to read "Devon Steckly".

Devon Steckly  
Senior Project Manager  
City of Key West

Encl: Appendix 1  
July 16 and 17 Email with Attachments

cc: CKW - N. Whitaker, Transit Dir.  
CKW - C. Haia, Transit Proj. Mgr.  
CKW - R. Hernandez, Transit Supervisor  
CKW - J. Bouquet, Engrg Dir.  
SRS - M. Gonzalez  
FDOT - P. Ivey  
TS1102 File



ROWID Selection	NORTH bound	Reference ID	GPS Coordinates	Priority Rating	COMMENTS BY PATTY MEY, FDOT
	Rockland Key - Opposite Calle Uno	NB # 11	N24° 35.391 / W081° 40.372	1	OK
11c	Big Coppitt Key - FCAA Plant MM10	NB # 13	N24° 35.803 / W081° 39.440	1	There is already a transit stop just a short distance away at MM 10. Apron should not conflict with FCAA driveway.
	Big Coppitt Key - Geiger Rd. after Circle K	NB # 14	N24° 35.947 / W081° 39.128	1	The shoulder area is already paved
1	Sugarloaf Key (Upper) - Opposite Mangrove Mama's	NB # 19	N24° 39.595 / W081° 31.337	1	Definitely needed; existing shelter
	Cudjoe Key - Sheriff Sub Station	NB # 20	N24° 39.877 / W081° 30.330	1	Turn lane already in place into Frost Drive
2	Cudjoe Key - Opposite Coco's Cantina	NB # 21	N24° 39.974 / W081° 29.827	1	Please be careful of multiple driveways in the area; possible conflicts
Removed 03/04/15	Summerland Key - Before Dion's	NB # 24	N24° 39.872 / W081° 8.618	1	There is an in-progress FDOT project at this location - Please coordinate with Nick Everson @ RS&H
3b	Ramrod Key - FCAA MM27	NB # 25	N24° 39.686 / W081° 24.884	1	Apron should not conflict with FCAA driveway
Removed 07/24/15	Ramrod Key - Past Looe Key Tiki Bar	NB # 26	N24° 39.741 / W081° 24.344	1	OK
18b	Little Torch Key - Opposite SR4A	NB # 27	N24° 39.921 / W081° 23.805	1	Newly constructed shoulder
	Little Torch Key - Dolphin Marina (Shelter)	NB # 28	N24° 39.973 / W081° 23.261	1	Bus bay already installed as part of recently completed project. No further improvements needed
8a	Big Pine Key - Lobsterfall Rd	NB # 29	N24° 40.185 / W081° 21.959	1	OK
5	Big Pine Key - NAPA (Shelter)	NB # 30	N24° 40.174 / W081° 21.483	1	OK, however very little room to construct without conflicting with radius of existing driveway and existing signage
6	Big Pine Key - Industrial Rd. (Shelter)	NB # 31	N24° 40.167 / W081° 20.886	1	Desperately needed but placement should not conflict w/Industrial Road
Removed 07/01/15	Sunshine Key - Campground Across Entrance	NB # 33	N24° 40.295 / W081° 14.813	1	OK
	Marathon - 11th St. (Shelter)	NB # 34	N24° 42.481 / W081° 06.753	1	On-going FDOT construction project at this site - coordinate with Vilma Craft or Nick Everson @ RS&H
	Marathon - @ Home Depot	NB # 37	N24° 42.818 / W081° 05.098	1	Curb & Gutter and there is already an existing turn lane; apron not needed
	Marathon - After MM50 Kmart / Publix-US #1	NB # 38	N24° 42.887 / W081° 04.449	1	Curb & Gutter and there is already an existing turn lane; apron not needed
	Marathon - 92nd St. (Across Airport)	NB # 41	N24° 43.503 / W081° 02.945	1	Curb & Gutter; delete from list
	Marathon - 106th (Across Subway) (Shelter)	NB # 42	N24° 43.783 / W081° 02.260	1	Curb & Gutter; delete from list
				20	

	NORTH bound	Reference ID	GPS Coordinates	Priority Rating	COMMENTS BY PATTY MEY, FDOT
7	Big Coppitt Key - Opposite Bobalus	NB # 12	N24° 35.682 / W081° 39.704	2 - 1	OK
	Cudjoe Key - Evie's (Shelter)	NB # 22	N24° 39.791 / W081° 28.676	2 - 1	OK
4c	Summerland Key - Mote Marine Lab	NB # 23	N24° 39.710 / W081° 27.234	2 - 1	Ongoing FDOT construction project at this location
	Priority rated 2 - but a close 1 - dependent on adequate funding			3	

	NORTH bound	Reference ID	GPS Coordinates	Priority Rating	COMMENTS BY PATTY MEY, FDOT
	Stock Island - Hurricane Hole Marina	NB # 7	N24° 34.281 / W081° 44.801	2	Upcoming bike path project at this site
Removed 03/23/15	Stock Island - US1 & 3 <sup>rd</sup>	NB # 8	N24° 34.447 / W081° 44.302	2	Desperately needed; upcoming FDOT project in 2015
	Rockland Key - Opposite Video Store	NB # 10	N24° 35.368 / W081° 40.822	2	Desperately needed; upcoming FDOT project in 2015
	Bahia Honda - Past Park Entrance	NB # 32	N24° 39.625 / W081° 16.390	2	This is already on a merge lane
	Marathon - 70th St. (Seagrape Apts.)	NB # 40	N24° 43.170 / W081° 03.805	2	Within a curb & gutter section; delete from apron list
	Priority rating 2 - dependent on adequate funding			5	

		Reference ID	GPS Coordinates	Priority Rating	COMMENTS BY PATTY MEY, FDOT
	Unknown at this time				
	Saddlebunch - Blue Water RV (Shelter)	NB # 15	N24° 37.463 / W081° 36.036		OK
9	Bay Point - Baby's Coffee (Shelter)	NB # 16	N24° 37.728 / W081° 35.800		OK



KWDOT Subsection	SOUTH bound	Reference ID	GPS Coordinate	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
	Marathon - 109th Street (Walgreens)	SB # 1	N24° 43.778 / W081° 02.258	1	This roadway was milled & resurfaced 2 years ago and a larger concrete pad installed at 109th Street. This is a curb & gutter section.
	Marathon - 92nd Street (S. East end of Airport)	SB # 2	N24° 43.493 / W081° 03.020	1	I believe the bus goes into the airport terminal drive to pick up & discharge passengers; is there a proposal to install a bus bay on US-1?
Removed 03/04/15	Marathon - 52nd Street (added 08/19/14 per R94)	New	Unknown		
	Marathon - MM 50 (Across Walgreens / Kmart)	SB # 5	N24° 43.000 / W081° 04.500	1	The Monroe County Sheriff's Office has recently approached us about re-locating the bus stop to in front of Crane Point Hammock (Museum).
Removed 07/24/15	Marathon - FHP Station @ Elementary School	SB # 7	N24° 42.702 / W081° 05.588	1	Please coordinate with Hong Benitez, P.E. @ D6 FDOT as we have an upcoming project in this area. This is currently a very problematic site.
	Marathon - Government Center (EOC / FDEP)	SB # 8	N24° 42.672 / W081° 05.885	1	Same as above; this site is within Hong's project. During the most recent plans review meeting, we discussed the addition of a paved shoulder (bike lane) here.
	Marathon - Prior to Turn Key Marina	SB #10	N24° 42.500 / W081° 06.882	1	This is within a current construction project. Project Manager is Vlima Croft, P.E.
Removed 07/24/15	Sunshine Key - Campground Entrance	SB # 11	N24° 42.497 / W081° 06.720	1	No issues here.
	Bahia Honda - Across Park Entrance	SB # 12	N24° 39.640 / W081° 16.398	1	No issues here except the existing shelter has not been maintained. The concrete pad has been undermined; needs immediate attention.
12	Big Pine Key - Dion's (shelter)	SB # 13	N24° 40.180 / W081° 20.903	1	No conflicts anticipated at this location.
13	Big Pine Key - CVS (shelter) MM 30	SB # 14	N24° 40.138 / W081° 21.482	1	Desperately needed apron at this site!
	Big Pine Key - Medical Center (shelter)	SB # 15	N24° 40.199 / W081° 22.034	1	I need to field review this one...
	Little Torch Key - Barry Ave (prior to bridge)	SB # 16	N24° 39.992 / W081° 23.234	1	This is a very steep slope; is it really constructible? I need to field review.
	Middle Torch Key - SR4A	SB # 17	N24° 39.929 / W081° 23.509	1	Need to field review before finalizing comments.
10a	Ramrod Key - Opposite Looe Key (Tiki Hut)	SB # 18	N24° 39.737 / W081° 24.400	1	Need to field review before finalizing comments.
19a	Cudjoe Key - Trailer Pk / Coco's Cantina	SB # 23	N24° 39.888 / W081° 29.841	1	No conflicts anticipated at this location.
	Cudjoe Key - Across MCSO / Landscape Shop	SB # 24	N24° 39.932 / W081° 30.213	1	Need to field review before finalizing comments.
14	Sugarloaf Key (Upper) - Mangrove Mama's	SB # 25	N24° 39.616 / W081° 31.320	1	Need to field review before finalizing comments.
15	Baypoint - Opposite Baby's Coffee Shop	SB # 28	N24° 37.787 / W081° 35.529	1	Very small shoulder area, will this be adequate for your apron?
	Saddlebunch - Opposite Blue Water RV	SB # 29	N24° 37.476 / W081° 36.031	1	Need to field review before finalizing comments.
	Big Coppitt Key - Circle K (Aquamarine Dr)	SB # 30	N24° 35.459 / W081° 39.128	1	Need to field review before finalizing comments.
16	Big Coppitt Key - Across FKAA Pump Station	SB # 31	N24° 35.818 / W081° 39.430	1	Need to field review before finalizing comments.
17	Big Coppitt Key - Bobalu's	SB # 32	N24° 35.703 / W081° 39.684	1	Need to field review before finalizing comments.
	Rockland Key - Calle Uno (shelter)	SB # 33	N24° 35.466 / W081° 40.218	1	There is an upcoming FDOT project in this area (milling & resurfacing).
	Rockland Key - Video Store	SB # 34	N24° 35.384 / W081° 40.820	1	There is an upcoming FDOT project in this area (milling & resurfacing).
	Stock Island - FKCC (near Entrance)	SB # 37	N24° 34.862 / W081° 44.638	1	There is an upcoming FDOT project in this area (milling & resurfacing).
	Stock Island - Across Senior Home	SB # 38	N24° 34.482 / W081° 45.009	1	There is an upcoming FDOT project in this area (milling & resurfacing).
				29	
	SOUTH bound	Reference ID	GPS Coordinate	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
Removed 03/23/15	Marathon - USCG Station (shelter)	SB # 9	N24° 42.525 / W081° 06.367	2 - 1	Within an upcoming FDOT Construction project (Hong Benitez is the PM).
	Summerland - Across Dion's	SB # 20	N24° 39.663 / W081° 26.561	2 - 1	Within an in-progress FDOT construction project. Please contact Nick Everson, P.E. @ the Marathon Construction Office.
	Summerland - Across Mote Marine	SB # 21	N24° 39.720 / W081° 27.214	2 - 1	Within an in-progress FDOT construction project. Please contact Nick Everson, P.E. @ the Marathon Construction Office.
	Cudjoe Key - Prior to Cutthroat Road	SB # 22	N24° 39.803 / W081° 28.649	2 - 1	Very narrow shoulder. Is an apron constructible at this location?
	Priority rated 2 - but a close 1 - dependent on adequate funding			4	
	SOUTH bound	Reference ID	GPS Coordinate	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
	Marathon - 68th Street (Reef Club - Shelter)	SB # 3	N24° 43.142 / W081° 03.944	2	No turnout space available due to limited r/w & curb/gutter/drainage.
Removed 03/04/15	Marathon - 60th Street (Bank - Shelter)	SB # 4	N24° 43.052 / W081° 04.270	2	No conflicts anticipated.
20a	Marathon - 42nd Street @ Hobbs County Park	SB # 6	N24° 42.812 / W081° 05.184	2	Curb & gutter section. How would the turnout be constructed in proximity to 41st Street?
	Ramrod Key - Prior to Coral Avenue	SB # 19	N24° 39.684 / W081° 24.644	2	Need to field review before finalizing comments.
Removed 03/04/15	Sugarloaf Key - Crane Blvd (shelter)	SB # 26	N24° 39.475 / W081° 31.786	2	The existing shelter is in a very bad location; does not meet clear zone criteria. Consider re-location.
	Priority rating 2 - dependent on adequate funding			6	



**From:** Devon Steckly  
**Sent:** Friday, July 17, 2015 3:12 PM  
**To:** 'Michael Gonzalez'  
**Cc:** ignacio@srs-corp.com; Norman Whitaker; Carolyn Haia; Rogelio Hernandez; James Bouquet; Patty.Ivey@dot.state.fl.us  
**Subject:** FW: TS1102 Bus Aprons (Lower Keys) Design Progress Update Meeting Minutes  
**Attachments:** SUMMERLAND KEY-MOTE MARINE LAB (NB#23).pdf; Big Coppitt Key-FKAA Plant MM10-Survey Request.pdf; Little Torch Key-Opposite SR4A-Survey Request.pdf; Ramrod Key FKAA MM27-Survey Request.pdf; Ramrod Key - Looe Key Tiki.JPG; ADA Ramp at Bay Point.JPG; FKAA Pump Station - Ramrod.JPG; Just north of FKAA - Ramrod.JPG

**Importance:** High

Michael,

Thanks for passing along Patty's review of the 4 most recent alternate locations. Please proceed with the survey and design of the 4 below alternate locations.

- Little Torch Key-Opposite SR4A (NB#27) replaces Sunshine Key - Across from Campground Entrance (NB#33)
- Ramrod Key-FKAA MM27 (NB#25) replaces Sunshine Key – Campground Entrance (SB#11)
- Big Coppitt Key-FKAA Plant MM10 (NB#13) replaces Marathon – FHP (SB#7)
- Summerland Key-Mote Marine Lab (NB#23) replaces Ramrod Key – Past Looe Key Tiki Bar (NB#26)

I will draft an Amendment substituting only above locations NB#13 and NB#23, as the July 17, 2015, 2015 Amendment addresses substituting locations NB#27 and NB#25. I will forward this new Amendment to Ignacio and you after KW Transit Department representatives review.

After you receive all survey data and identify all design parameters of these 4 alternate locations, please provide an ADA accessibility design fee estimate and revised progress schedule.

Please provide a separate fee schedule for survey and design of the most recently removed NB#33 and SB#11 on Sunshine Key, SB#7 Marathon FHP, and NB#26 Ramrod Key Past Looe Key Tiki Bar locations along with itemizing an additional survey fee of the 4 above alternate locations for my processing a change order.

Thanks to all for assisting the City with moving forward on this well worthwhile Project.

Devon Steckly  
Senior Project Manager  
City of Key West  
PO Box 1409  
Key West, FL 33041  
305.809.3747  
[dsteckly@cityofkeywest-fl.gov](mailto:dsteckly@cityofkeywest-fl.gov)





From: Ivey, Patty [<mailto:Patty.Ivey@dot.state.fl.us>]  
Sent: Thursday, July 16, 2015 6:27 PM  
To: Michael Gonzalez  
Cc: Devon Steckly; [ignacio@srs-corp.com](mailto:ignacio@srs-corp.com); Michelle Lee  
Subject: FW: TS1102 Bus Aprons (Lower Keys) Design Progress Update Meeting Minutes  
Importance: High

Michael –

A few items....(including a response to your e-mail of July 8th; please scroll down to see responses to that e-mail also. **They're highlighted**). I'm also attaching a couple of random photos of the other sites, including the ADA ramp at Bay Point that we discussed in our meeting. FDOT will be looking for ADA considerations between any shelters and the aprons. I know that's not something included in your current scope, but FDOT will want to see ADA compliance.

**Summerland Key / Mote Marine Lab:** Contact info for their site reconfiguration is:

**Tery Glunt**  
Principal  
Stantec  
21301 Powerline Road Suite 311 Boca Raton FL 33433-2305  
Phone: (561) 487-3379 ext 231  
Cell: (954) 214-7900  
Fax: (561) 487-3466  
[tery.glunt@stantec.com](mailto:tery.glunt@stantec.com)

I don't have any concerns with the **Big Coppitt** site, but I think you should touch base with the Overseas Heritage Trail folks at FDEP since it's so close to the bikepath. I think you already have contact info for Jim Post (Construction Manager) and Ron Bogner (Trail Manager) at FDEP, right?

**Little Torch Key & Ramrod Key** – same concern as Big Coppitt....just run it by FDEP since it's so close to the trail.

I'm copying Michelle Lee, our Permits Coordinator since she will eventually be handling the permit aspect of this project.

Patty

Patricia A. Ivey  
Project Administrator  
Florida Department of Transportation  
3100 Overseas Highway  
Marathon, Florida Keys 33050  
office: (305) 289-6106  
[Patty.Ivey@dot.state.fl.us](mailto:Patty.Ivey@dot.state.fl.us)



From: Michael Gonzalez [<mailto:michael@srs-corp.com>]  
Sent: Tuesday, July 14, 2015 3:01 PM  
To: Ivey, Patty  
Cc: Devon Steckly; [ignacio@srs-corp.com](mailto:ignacio@srs-corp.com)  
Subject: FW: TS1102 Bus Aprons (Lower Keys) Design Progress Update Meeting Minutes

Good afternoon Patty,



Did you have any additional input for the alternate site location selections? I know that you had taken some pictures and mentioned having some additional comments. If not, we would like to proceed with releasing these locations for surveying today. Please let us know.

Regards,

Michael D. Gonzalez, P.E.  
Office # 305-662-8887  
Email: [michael@srs-corp.com](mailto:michael@srs-corp.com)

**From:** Michael Gonzalez [<mailto:michael@srs-corp.com>]  
**Sent:** Wednesday, July 08, 2015 3:34 PM  
**To:** Devon Steckly; 'Ivey, Patty'  
**Cc:** 'Ignacio Serralta P. E.'; 'nwhitaker@cityofkeywest-fl.gov'; 'Rogelio Hernandez'; 'jbouquet@cityofkeywest-fl.gov'; 'chaia@cityofkeywest-fl.gov'  
**Subject:** RE: TS1102 Bus Aprons (Lower Keys) Design Progress Update Meeting Minutes

Devon,

Thank you as well for having us at your office yesterday. Please read below a brief summary of our meeting with Patty Ivey:

- Marathon-42<sup>nd</sup> Street @ Hobbs County Park- The improvements to this portion of US1 were already made by FDOT. We will have to adjust C&G in this area but otherwise Patty does not have an objection to this location. Patty mentioned that this portion of roadway may be under moratorium.  
**Patty, please elaborate as to how this will affect our apron construction at this location? What are the requirements for construction on the portion of FDOT roadway under moratorium?**  
**You must 'match existing' in pavement type & thickness. There can be no cutting of the pavement (beyond the tie-in with the apron) without a full lane restoration for 100' (50' on either side of the cut). This will be included as a Special Provision in the FDOT Permit.**
- Marathon-FHP Station @ Elementary School- Please see the attached upcoming FDOT project at 33<sup>rd</sup> and US1 (FHP Site). I have marked up the location in which the proposed bus stop apron would be. This project is proposing to widen US1 and add C&G at this location. Construction for this project is scheduled to start sometime in December 2016 and is estimated to last 250 days. Please confirm if you would like to proceed with Big Coppitt Key-FKAA Plant MM10 as the alternate for the FHP site.
- Ramrod Key-Past Looe Key Tiki Bar- This location is very tight. Between the existing edge of travel lane and the FKOHT there are 12'. This would suggest that the Bus Apron would encroach into the Bike Path lane which was one of Patty's concerns. The FKOHT is already adjacent to retaining wall on the south side due to the large drop off and shifting this FKOHT trail to the south is not an option. Would the City consider the alternate (Summerland key-Mote Marine Lab (NB#23)) in lieu of this site?  
**I don't like this site at all. Way too tight. There is not sufficient room on the unpaved shoulder and a transit stop so close to the intersecting sidestreet is not desirable. (see photo "Ramrod Key - Looe Tiki").**
- Summerland key-Mote Marine Lab- Patty mentioned that the Mote Marine Lab may have plans to relocate their existing driveway locations. This will affect the location of the proposed bus apron if it is chosen to proceed with. Patty is researching this and will notify us of her findings asap. This will have to be confirmed before we can send the surveyors out to this location.  
**I don't think you'll have to scratch this site, just slightly modify north or south depending on the Mote Marine future access point(s).**

Therefore, if the City agrees with the above mentioned suggestions we will need (4) four additional surveys completed for the following sites pending Patty's findings:

- Little Torch Key-Opposite SR4A (NB#27)



- Ramrod Key-FKAA MM27
- Big Coppitt Key-FKAA Plant MM10
- Summerland key-Mote Marine Lab

Please see the attached sketch for each of the sites and let me know if you have any comments/questions.

Regards,

Michael D. Gonzalez, P.E.

Office # 305-662-8887

Email: [michael@srs-corp.com](mailto:michael@srs-corp.com)

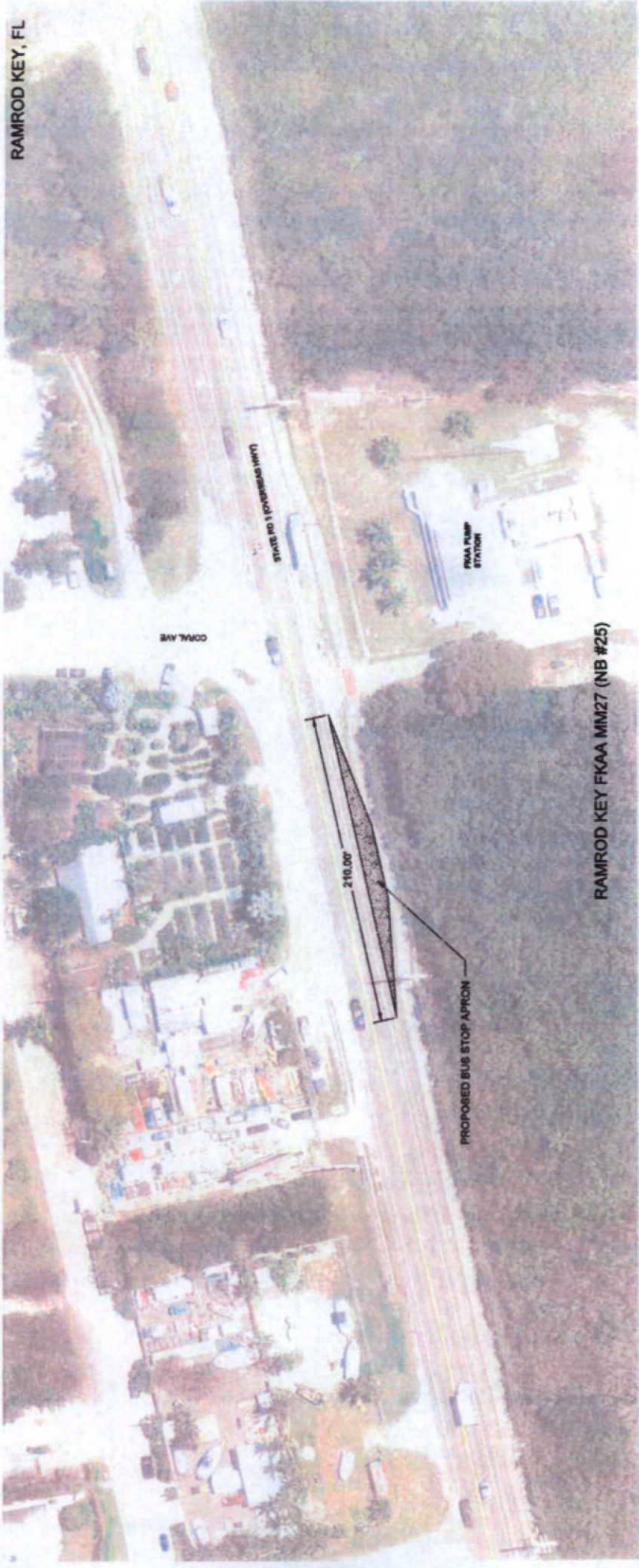


SUMMERLAND KEY, FL



SUMMERLAND KEY-MOTE MARINE LAB (NB #23)





RAMROD KEY, FL

CORNWALL AVE

STATE RD 1 (CORNWALL HWY)

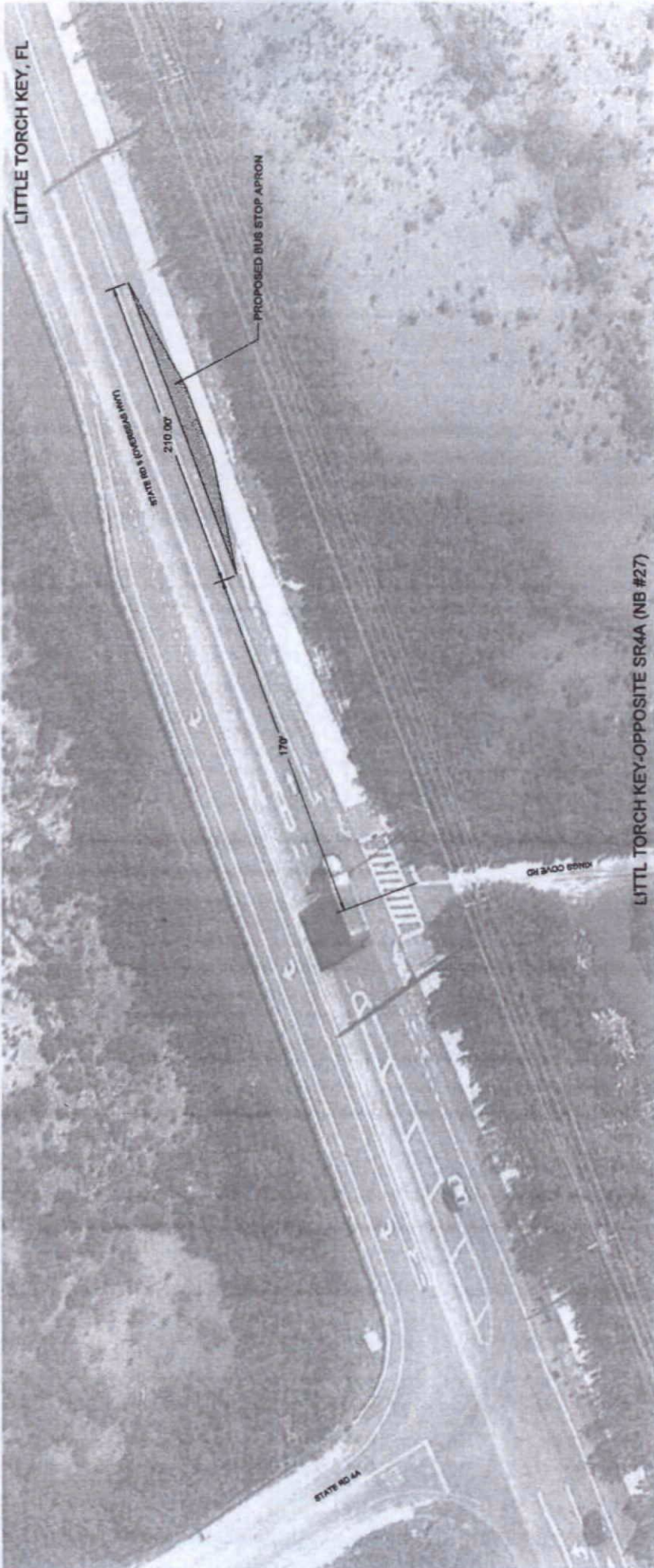
PROPOSED BUS STOP APRON

210.00'

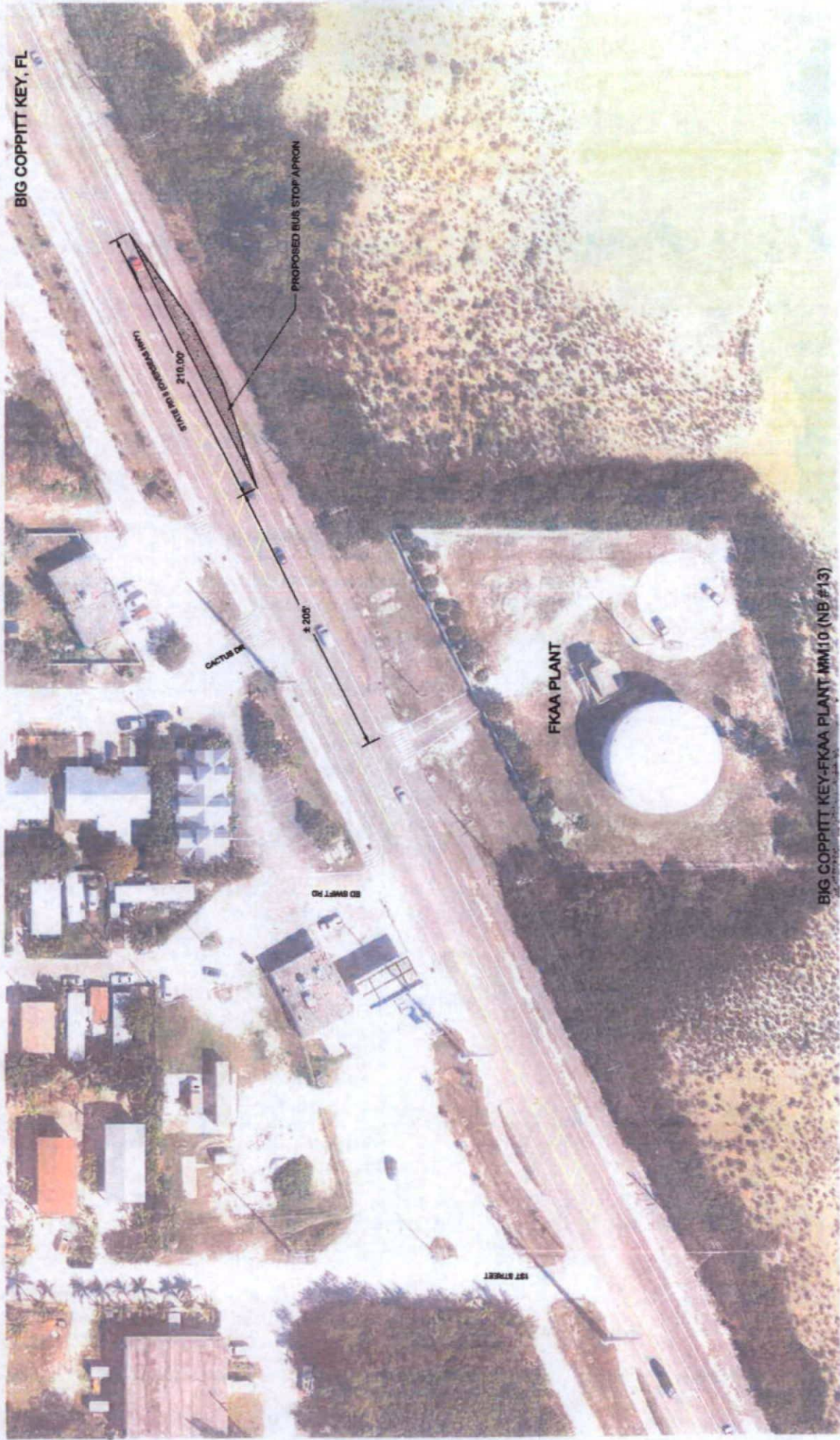
FKAA RAMP STATION

RAMROD KEY FKAA MM27 (NB #25)









BIG COPPITT KEY, FL

PROPOSED BUS STOP APRON

210.00

CACTUS DR

FKAA PLANT

BIG COPPITT KEY-FKAA PLANT MM10 (NB #13)

100' RIGHT



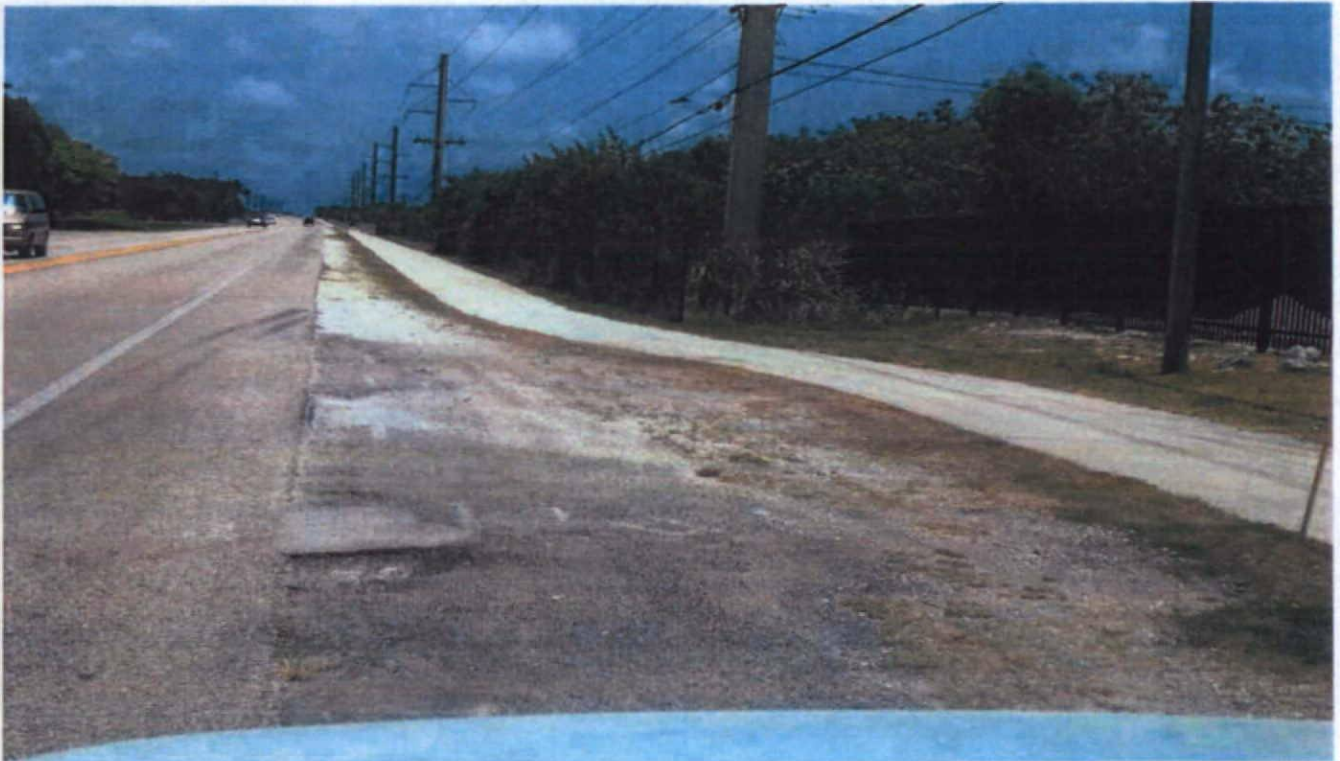


ADA Ramp - Baypoint



FKAA Pump Station - Ramrod





Just North of FKAA Pump Station – Ramrod



Looe Key Tiki - Ramrod



RESOLUTION NO. 15-008

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING THE ATTACHED MASTER AGREEMENT BETWEEN THE CITY AND SRS ENGINEERING INC. FOR FURNISHING DESIGN AND CONSTRUCTION ENGINEERING/INSPECTION SERVICES OF 20 BUS APRONS THROUGHOUT THE LOWER KEYS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Key West City Commission Resolution 14-121 authorized the City Manager to negotiate a contract with the top ranked firm in response to Request for Qualifications RFQ 14-001.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the attached Agreement between the City and SRS Engineering, Inc. is hereby approved in an amount not to exceed One Hundred Sixty-Five Thousand Dollars and No Cents (\$165,000.00).

Section 2: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 6th day of January, 2015.



Authenticated by the presiding office and Clerk of the

Commission on 7th day of January, 2015.

Filed with the Clerk January 7, 2015

Mayor Craig Cates	<u>Yes</u>
Vice Mayor Mark Rossi	<u>Yes</u>
Commissioner Teri Johnston	<u>Yes</u>
Commissioner Clayton Lopez	<u>Yes</u>
Commissioner Billy Wardlow	<u>Yes</u>
Commissioner Jimmy Weekley	<u>Yes</u>
Commissioner Tony Yaniz	<u>Yes</u>

ATTEST:

Cheryl Smith  
CHERYL SMITH, CITY CLERK

Craig Cates  
CRAIG CATES, MAYOR





THE CITY OF KEY WEST  
3140 Flagler Ave Key West, FL 33040 (305) 809-3700

## EXECUTIVE SUMMARY

**TO:** Jim Scholl, City Manager  
**FROM:** Devon Steckly, Senior Project Manager  
**DATE:** November 4, 2014  
**RE:** Approving Design and Construction Engineering/Inspection Master Agreement for 20 Lower Florida Keys Bus Aprons.

### ACTION STATEMENT:

Resolution authorizing the City Manager to enter into a Master Agreement with SRS Engineering Inc. for Design and Construction Phase Services of 20 Lower Keys Bus Aprons for a not to exceed amount of \$165,000.

### BACKGROUND:

The City received two responses to RFQ 14-001 for Design of Bus Aprons for the Lower Florida Keys bus routes. An evaluation committee consisting of City Staff considered respondent qualifications at a public session on March 17, 2014. Staff subsequently recommended to City Commission that SRS Engineering, Inc. be the first ranked for the negotiation of an Agreement with the City Manager as passed with Resolution 14-121.

### PURPOSE AND JUSTIFICATION:

On May 7, 2014 the City Commission passed Resolution 14-121 which approved the staff's RFQ 14-001 Respondents ranking and authorized negotiations with the top ranked Respondent to enter into an Agreement with the City of Key West. The final negotiated SRS Engineering, Inc. fee breakdown for the 20 Lower Florida Keys Bus Aprons Project (Project Code TS1102) including design, engineering and construction phase services is:

Surveying	\$ 25,000
Design	\$ 73,142
Bidding	\$ 5,202
Construction Engineering/Inspection (CEI)	\$ 61,656
Total	\$ 165,000

Key to the Caribbean - Average yearly temperature 77 F.

EXECUTIVE SUMMARY



**OPTIONS:**

There are two (2) options:

1. City Commission can approve the proposed Master Agreement and negotiated fee of \$165,000, and authorize the City Manager to execute the Agreement with SRS Engineering, Inc. for design, engineering, and construction engineering and inspection services of the *20 Lower Florida Keys Bus Aprons Project*.
2. City Commission can reject proposed Master Agreement with SRS Engineering, Inc. for design, engineering, and construction engineering and inspection services of 20 Lower Keys bus aprons and direct Staff to negotiate with the next top ranked firm as listed in the provisions of Resolution 14-121.

**FINANCIAL IMPACT**

Funding for this project is available in account 411-4404-544.65-00 under project code TS1102 for \$ 165,000. The negotiated total design, engineering, and construction phase services fee shall not exceed \$ 165,000.

**RECOMMENDATION**

Staff recommends approval of Option 1.





**CITY OF KEY WEST**  
P.O. BOX 1409  
KEY WEST, FL 33041-1409  
PHONE: 305-809-3700

PURCHASE ORDER	
P.O. #:	078741
DATE:	1/27/2015

VENDOR #: 10472  
VENDOR: SRS ENGINEERING INC  
ADDRESS: 5001 SW 74TH CT  
SUITE 201  
MIAMI, FL 33155

SHIP TO: ENGINEERING SERVICES  
3140 FLAGLER  
KEY WEST, FL 33040

VENDOR PHONE: (305)662-8887  
VENDOR FAX: (305)662-8858

THE P.O. # MUST APPEAR ON ALL INVOICES, PACKAGES, AND CORRESPONDANCE

SPECIAL INSTRUCTIONS			
IGNACIO SERRALTA			
DELIVERY	REQUISITION	REQUISITION DATE	REQUISITIONED BY
01/13/2015	0000093608	01/09/2015	DNICKLAUS FOR DSTECKLY
FOR	ACCOUNT NUMBER	PROJECT NUMBER	TERMS
KEY WEST, FL	41144045446500	TS1102	45 DAYS FROM RECEIPT OF INVOICE
ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE	UNIT COST EXTENDED COST

1 TS1102 - BUS APRONS  
165,000.00  
/ DL

1.0000 165,000.00

9999

Resolution 15-008

<b>TOTAL PURCHASE AMOUNT</b>	<b>\$165,000.00</b>
------------------------------	---------------------

  
AUTHORIZED SIGNATURE





**CITY OF KEY WEST**  
P.O. BOX 1409  
KEY WEST, FL 33041-1409  
PHONE: 305-809-3700

PURCHASE ORDER	
P.O. #:	078741
DATE:	1/27/2015

VENDOR #: 10472  
VENDOR: SRS ENGINEERING INC  
ADDRESS: 5001 SW 74TH CT  
SUITE 201  
MIAMI, FL 33155

SHIP TO: ENGINEERING SERVICES  
3140 FLAGLER  
KEY WEST, FL 33040

VENDOR PHONE: (305)662-8887  
VENDOR FAX: (305)662-8858

**THE P.O. # MUST APPEAR ON ALL INVOICES, PACKAGES, AND CORRESPONDANCE**

SPECIAL INSTRUCTIONS			
IGNACIO SERRALTA			
DELIVER BY	REQUISITION	REQUISITION DATE	REQUISITIONED BY
01/13/2015	0000093608	01/09/2015	DNICKLAUS FOR DSTECKLY
FOR	ACCOUNT NUMBER	PROJECT NUMBER	TERMS
KEY WEST, FL	41144045446500	TS1102	45 DAYS FROM RECEIPT OF INVOICE
ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE	UNIT COST EXTENDED COST

<b>TOTAL PURCHASE AMOUNT</b>	<b>\$165,000.00</b>
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AUTHORIZED SIGNATURE



RESOLUTION NO. 15-264

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING CHANGE ORDER #2 TO THE MASTER SERVICES AGREEMENT FOR BUS APRON DESIGN BETWEEN THE CITY AND SRS ENGINEERING, INC. IN THE AMOUNT OF \$8,402.00 FOR ADDITIONAL SURVEY AND DESIGN SERVICES FOR ADA ACCESSIBLE ALTERNATE BUS APRON LOCATIONS; AUTHORIZING AN AMENDMENT TO PO #78741, AND RELATED BUDGET AMENDMENTS; AUTHORIZING ANY NECESSARY GRANT ADJUSTMENTS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in Resolution 14-121, the City Commission awarded the bid of SRS Engineering, Inc. for Bus Apron Design for the Lower Florida Keys Bus Routes (Project #TS1102); and

WHEREAS, certain amendments to preliminary approved designs are necessary, due to Florida Department of Transportation (FDOT) and Federal Transit Authority (FTA) requirements regarding ADA accessibility; and



WHEREAS, the cost of the proposed change order exceeds 5% of original contract cost, and pursuant to Section 2-845 of the Code of Ordinances, requires approval by the City Commission;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: Change Order #2 to Project TS1102-Bus Aprons (Lower Keys) ADA Compliance is hereby approved in the amount of \$8,402.00.

Section 2: That necessary amendments to PO#78741 are authorized.

Section 3: That any necessary budget amendment is authorized.

Section 4: That necessary grant adjustments are authorized.



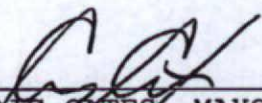
Section 5: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 1st day of September, 2015.

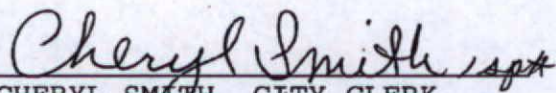
Authenticated by the Presiding Officer and Clerk of the Commission on 2nd day of September, 2015.

Filed with the Clerk on September 2, 2015.

Mayor Craig Cates	<u>Yes</u>
Vice Mayor Mark Rossi	<u>Absent</u>
Commissioner Teri Johnston	<u>Yes</u>
Commissioner Clayton Lopez	<u>Yes</u>
Commissioner Billy Wardlow	<u>Yes</u>
Commissioner Jimmy Weekley	<u>Yes</u>
Commissioner Tony Yaniz	<u>Yes</u>

  
\_\_\_\_\_  
CRAIG CATES, MAYOR

ATTEST:

  
\_\_\_\_\_  
CHERYL SMITH, CITY CLERK